



Title: Community Organizer

Reports To: Director of Organizing

Summary: The Washington Low Income Housing Alliance (Housing Alliance) and the Washington Housing Alliance Action Fund (Action Fund) lead the movement to ensure that all Washington residents thrive in safe, healthy, affordable homes. We do this through policy advocacy, strategic communications, and by organizing and growing the diverse base of people and organizations working for housing justice.

The primary focus of this position is engaging residents of affordable housing communities and people with personal experience of homelessness in organizing and advocacy through the Resident Action Project (RAP), a joint project of the Housing Alliance and the Action Fund. The Community Organizer is part of a 4-person organizing and mobilization team.

This is a 1-year, .5 FTE (21 hours/week) position with the potential to become full-time in the near future. The position is based in the Housing Alliance office in Seattle but requires the ability to occasionally travel throughout Washington. Overnight travel is rare but may be required for conferences or outreach activities. Evening and weekend work may also be required on occasion.

The Housing Alliance is a collaborative work environment where all employees participate in carrying out the organization's mission and goals. The person in this position is specifically responsible for the following:

Manage the Resident Action Project (RAP) (90%)

- Engage residents of affordable housing communities and people with personal experience of homelessness in state legislative advocacy;
- Organize regular statewide membership calls and trainings, as well as in-person events including annual member summit, listening sessions, and leader retreats;
- Engage nonprofit housing providers as partners in resident engagement and leadership development;
- Support the resident-led Statewide Steering Committee (currently 7 members) in developing and implementing the strategic direction of RAP; and
- Manage RAP communications including email blasts, social media, and updating RAP website.

Support voter engagement efforts (5%)

- Mobilize people directly impacted by our issues in voter registration drives, candidate support, and GOTV; and
- Organize events such as tabling and ballot parties in partnership with nonprofit affordable housing providers.

Other (5%)

- Participate in staff meetings, training, and retreats;
- Participate in organizational anti-oppression efforts to bring about systemic change within the organization and in the larger community; and
- Other duties as assigned.

What we're looking for:

Someone who is passionate about engaging people in advocacy who are directly impacted by our work. You should have the organizing chops to jump into an established program and help it become more focused and sustainable, by developing new leaders from within the membership as well as inspiring and leveraging support from nonprofit housing providers statewide. You should be excited by RAP's potential to advance and inform Housing Alliance policy priorities.

If you don't know the affordable housing and homelessness system already that's okay, but you should be ready to jump in and learn about the issues we advocate for and you should be committed to public policy advocacy as a social change strategy. We're a small team that does a lot and we try to have fun doing it and encourage (but want to get better at) work life balance. Given this is a part-time role for now, we need someone who has strong organizational skills, holds boundaries, and can be impactful and strategic with limited time.

Our staff and board are committed to working toward becoming a fully equitable and anti-racist organization and we are looking to bring on new team members who share that commitment and also have a commitment to self-reflection, personal growth, and working on their own internal racial and other biases.

Required qualifications:

- At least three years experience in community or labor organizing, mobilization, or a related field;
- The ability to work effectively across cultures, actively promoting and engaging the leadership of people from marginalized communities;
- An understanding of institutional racism and a strong commitment to undoing racism and other forms of oppression;
- Strong facilitation skills in small and large group settings;
- Strong project management skills;
- The ability to be flexible and responsive in a fast-paced and changing environment; and
- Competence with Microsoft Office programs.

Desired qualifications:

- Strong written communication skills;
- Experience using social media platforms like Facebook and Twitter for organizing and mobilization;
- Experience with Salsa Engage and a CRM database;
- A driver's license;
- Familiarity with affordable housing and homelessness issues in Washington;
- Familiarity with Washington state's housing and service provider landscape; and

- Understanding of the Washington state legislative process.

Benefits: Pay range of \$23.07 to \$25.00 per hour depending on experience. Benefits include health, dental, vision and life insurance, employer contribution to retirement account, subsidized ORCA pass, health care/child care flexible spending account, and prorated paid vacation, sick leave, and holidays.

How to apply: Please send resume and succinct cover letter (describing your relevant experience, why you are interested in this position and how you learned of the opportunity) to jobs@wliha.org. We also request that you complete [our voluntary, anonymous demographic survey](#) to help us improve our hiring processes. No phone calls, please.

Hiring timeline (UPDATED): The position is open until filled, but priority will be given to candidates who apply by Monday, January 21. We hope to complete phone screens by January 30, and in-person interviews the week of February 4. Our goal is to have a new person on board by the end of February.

The Housing Alliance is committed to providing equal opportunity for all employees and applicants. We value and desire a diverse workplace and strongly encourage people of color, LGBTQ people, people with disabilities, and people who have experienced homelessness or housing instability to apply.